

МІНІСТЕРСТВО ОСВІТИ І НАУКИ УКРАЇНИ
ХАРКІВСЬКИЙ НАЦІОНАЛЬНИЙ УНІВЕРСИТЕТ
МІСЬКОГО ГОСПОДАРСТВА імені О. М. БЕКЕТОВА

ЗБІРНИК ТЕКСТІВ І ЗАВДАНЬ

З ДИСЦИПЛІНИ

ДІЛОВА ІНОЗЕМНА МОВА
(АНГЛІЙСЬКА МОВА)

*(для організації самостійної роботи студентів 3-4 курсів
денної форми навчання за напрямом підготовки
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та збалансоване природокористування»)*

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Збірник текстів і завдань призначений для організації самостійної роботи студентів у п'ятому, шостому, сьомому та восьмому семестрах згідно з затвердженою робочою програмою навчальної дисципліни «Ділова іноземна мова», укладеної відповідно освітньо-кваліфікаційним вимогам до знань і вмінь студентів напрямів підготовки 6.040106 «Екологія, охорона навколишнього середовища та збалансоване природокористування»

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THE PRESENT INDEFINITE

The present indefinite is used for:

- Permanent states
- Repeated actions or daily routines (often with adverbs of frequency such as: always, never, usually, etc.).

Mr Gibson is a businessman. He lives in New York. (permanent state).

He usually starts work at 9am. (daily routine)

- General truths or laws of nature.

The moon moves round the earth.

- Programmes or timetables (trains, busses)

The bus leaves in ten minutes

The **present simple** is used with the following **time expressions**: *always, usually, every day/week/ month/year, etc., on Mondays /Tuesdays, in the morning /afternoon/evening, at night/the weekend, etc.*

Affirmative

I, You, We, They + **V1**

He, She, It + **V1+s, es**

Negative

I/ You/ We/ They **do not (don't) + V1.**

He/She **does not (doesn't) + V1.**

Interrogative

Do I/ you/ we/ they **V1?**

Does he/she **V1?**

SPELLING RULES

Most verbs take **-s** in the third person singular

I read – He reads

Verbs ending in **-ss, -sh, ch, -x** and

I kiss- He kisses,

-o, take **-es**

I go – He goes.

Verbs ending in **consonant+y**, drop the **-y** and take **-ies**

I try - He tries

Verbs ending in a **vowel +y**, simply take **-s**

I buy – He buys

1. Write the third person singular of the verbs in the list in the correct box.

Dance, finish, study, open, mix, pray, put, miss, like, dry, do, catch, wash, say, cry, copy, watch, play, pass, begin, go, read, try, buy, work, sleep, pay.

-s	-es	-ies

1a. Fill in the gaps

1. I a student. 2. My father not a teacher,
he a scientist. 3..... your aunt a doctor?

I am
You are
He/She/It is
We are
You are
They are

- Yes, she 4. they at home? –

- No, they not at home, they at work.

5. My brother a worker. He at work.

6. you an engineer? - - Yes, I....

7. your sister a doctor? No, she not a

doctor, she a student. 8. your brother at school? - - Yes, he 9. your sister at school? - No, she not at school. 10. My sister at home. 11. this your watch? Yes, it 12. She an actress. 13. This my bag. 14. My uncle an office-worker. 15. He at work. 16. Helen a painter. She has some fine pictures. They on the walls. She has much paper. It on the shelf. The shelf brown. It ... on the wall. Helen has a brother. He ... a student. He has a family. His family not in Kiev, it in Moscow.

2. Put the verb into the correct form.

Examples: Water **boils** (boil) at 100 degrees Celsius.

George **doesn't go** (not/go) to the movies very often.

How many languages **do you speak** (you/speak)?

1. The swimming pool.....(open) at 9:00 and
.....(close) at 6:30 every day.
2. What time.....(the banks / close) here?
3. I have a car, but I.....(not/use) it very often.
4. How many cigarettes.....(you/smoke) a day?
5. "What.....(you/do)?" "I'm an electrical engineer."
6. "Where.....(your father / come) from?" "He.....
(come) from Mexico."
7. It.....(take) me an hour to get to work. How
long.....
(it/take) you?
8. I.....(play) the piano, but I.....(not/play) very well.
9. I don't understand the word "deceive." What.....("deceive" /
mean)?

3. Look at the table and complete the sentences, using the verb *speak*.

	English	Spanish	French	German	Arabic
Alain	-	-	-	+	+
Marta	-	+	+	+	+
Anna	-	-	+	+	+
Ahmed	+	+	-	+	-

1. Alain.....Spanish. He.....German or Arabic.
2. Marta and Anna.....French or German. But they
..... Spanish.
3. Ahmed..... English or Spanish. He.....French and Arabic.

4. Use these sentences to make questions. Begin your questions with the word(s) in parentheses.

Examples: Tom plays tennis. (How often?) **How often does Tom play tennis?**

I jog in the morning. (What time / usually?) **What time do you usually jog in the morning?**

1. Ann watches television. (How often?) How often
2. I write to my parents. (How often?)
3. I have dinner in the evening. (What time / usually?)
4. Tom works. (Where?)
5. I go to the movies. (How often?)

6. People do stupid things. (Why?)
7. The car breaks down. (How often?).....

5. A young man is being interviewed outside a supermarket. Write the questions for his answers.

- 1married? Yes, I am.
- 2 How often.....? I go shopping about twice a week.
- 3 When.....? I usually go in the evening, after work.
- 4 How often.....wife.....shopping? She goes about once a week.
- 5 How much.....? I spend about \$20.
- 6about the same? No, she usually spends more.
- 7 How.....? I pay by credit card.
- 8different supermarkets? No. I don't. I always go to this one.
- 9to this supermarket? No, she doesn't. She goes to one near her office.

PRESENT CONTINUOUS

The present continuous is used for:

- for actions taking place now, at the moment of speaking, or for temporary actions; that is actions that are going on around now, but not at the actual moment of speaking.

*Helen **is working** hard these days. Right now she's **reading** a newspaper. (She is not working at the moment of speaking.)*

- with *always* when we want to express our irritation at actions which happen too often.

*You're **always forgetting** to pay the bills.*

- for actions that we have already arranged to do in the near future, especially when the time and place have been decided.

*Melanie **is getting** married at 3 this afternoon. (The time and the place for the wedding ceremony have been decided.)*

- for changing or developing situations.

*More and more forests **are disappearing** because of fires.*

The present continuous is used with the following **time expressions**: *now, at the moment, these days, at present, tonight, nowadays, still, etc.*

Affirmative

I	am	
You	are	
He, She, It	is	+ V ing
We	are	
They	are	

Negative

I	am	(I'm not)
You	are	(aren't)
He, She, It	is	not + V ing (isn't)
We	are	(aren't)
They	are	(aren't)

Interrogative

Are you	
we	+ V ing ?
they	
Is she	
he	+ Ving ?

SOME VERBS DO NOT HAVE CONTINUOUS TENSES.

Verbs of the senses: *see, hear, feel, taste, smell*

*e.g. This cake **tastes** delicious.*

Verbs of perception: *know, remember, forget, recognise, understand, notice, realize, seem, sound, think, etc.*

*e.g. I **don't know** his name.*

Verbs which express likes and dislikes: *love, like, hate, dislike, enjoy, etc.*

*e.g. Shirley **loves** jazz music.*

Other verbs include: *matter, need, belong, cost, prefer, mean, own, appear, believe, want, have (=possess), etc.*

*e.g. That jacket **costs** a lot of money.*

Spelling rules for verbs + -ing

most verbs add-ing	sleep - sleeping	work - working
verbs ending in -e take away the -e	live - living	dance - dancing
verbs ending in -ee add- ing	see - seeing	agree - agreeing
verbs ending in -ie change -ie to -y	lie -lying	die - dying
verbs ending in one vowel+ consonant *double the final consonant	stop - stopping	swim - swimming
verbs ending in two vowels+ consonant add-ing	rain - raining	read - reading

* But we do not double the final consonant if the last part of the word is not stressed: begin - beginning BUT open - opening And we do not double -w: snow - snowing

1. Add ending **-ing**.

Infinitive	-ing form	Infinitive	-ing form
stop	stopping	lie	
win		ride	
get		ask	
smile		make	
wear		watch	
hit		jump	
fly		jump	
drive		dream	
put		run	

2. Complete the sentences. Use the present continuous of the verbs in brackets.

1. Some people some food over a fire. (cook)
2. Ed the guitar. (play)
3. Joanna (sing)
4. A few people (dance)
5. Jack and Louise (swim)
6. Some people near the fire . (sit)
7. Mary a story. (tell)
8. Anna and Kirsty to him. (listen)

3. Complete the sentences. Use the present continuous of the verbs in brackets.

1. You're very quiet. You**aren't talking**.....to anyone. (not talk)
2. We're in a hotel. We with our cousins. (not stay)
3. Kirsty her glasses. (not wear)
4. I this programme. Let's watch something else . (not enjoy)
5. They want to go home. They a good time . (not have)
6. Luke He's in bed. (not work)

4. Write questions. Use the present continuous.

1. Adam /use/ his /laptop? ***Is Adam using this laptop?***
2. where /you /go?
3. why /Kate and Lisa /laugh?
4. I /sit / in your chair?
5. it /rain?
6. why /he /look /at me?
7. Emma /work?
8. why /you /wear /my sunglasses?

5. Put the verb into the correct form. Present Continuous.

Examples: Please don't make so much noise. I(study).

Let's go out now. It(not/rain) anymore.

Listen to those people. What language (they/speak)?

1. Please be quiet. I.....(try) to concentrate.

2. Look! It.....(snow).

3. Why.....(you/look) at me like that? Did I say something wrong?

4. You.....(make) a lot of noise. Can you be a little bit quieter?
5. Excuse me, I.....(look) for a phone booth. Is there one near here?
6. (*at the movies*) It's a good movie, isn't it?.....(you/enjoy) it?
7. Listen! Can you hear those people next door? They.....(yell) at each other again.
8. Why.....(you/wear) your coat today? It's very warm.
9. I.....(not/work) this week. I'm on vacation.
10. I want to lose weight. I.....(not/eat) anything today.

6. Write questions. Then complete the short answers. Use the present continuous.

1.(you / watch /TV?) A: *Are you watching TV?* B: *Yes, I am .*

2. (Rob /watch /with you?)

A:

B: No, He's out. He's at the sports centre with Philip.

3.(they I play I tennis?)

A:

B: No,

4. (they /train /for their race?)

A:

B: Yes,

5.(Sam and Tim /train /with them?)

A:

B: No, Sam's ill and Tim's busy.

6.(he /revise /for his exams?)

A:

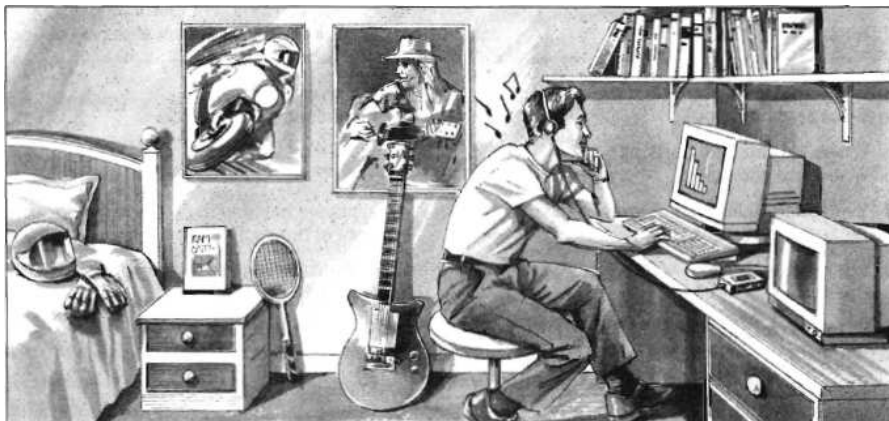
B: Yes, They start next week.

PRESENT INDEFINITE VS PRESENT CONTINUOUS

1. Write eight sentences about Matthew. Look at the picture and write down four things *he is doing* and four things *he does*. Use these verbs.

wear (x2) watch work play (x2) ride use read listen

Examples: He's wearing *a T-shirt*. He watches *TV*.



(B) Are the following statements about Matthew true or false?

1. He's watching TV.
2. He plays tennis.
3. He's using a computer.
4. He rides a motorbike.
5. He watches TV.
6. He's riding a motorbike.
7. He uses a computer.
8. He's playing tennis.

2. Write sentences as in the example.

1. Taxi driver/ drive a taxi/ wash the taxi

What does the taxi driver do?

He drives a taxi.

Is he driving a taxi now?

No, he isn't. He is washing the taxi.

2. Nurse/ look after patients/ read a book.

3. Maid/clean the house/ talk on the phone.

4. Vet/ treat animals/ listen to music.

5. Mechanic /repair cars/ eat sandwich.

3. Put verbs in brackets into the correct form of Present Indefinite or Present Continuous.

1. I(to read) now.
2. He..... (to sleep) now.
3. We(to drink) tea now.
4. They..... (to go) to school now.
5. I(not to sleep) now.
6. She..... (not to drink) coffee now.
7. I(to read) every day.
8. He(to sleep) every night.
9. We..... (to drink) tea every morning.
10. They(to go) to school every morning.
11. I..... (not to sleep) in the daytime.
12. She..... (not to drink) coffee after lunch.
13. We..... (not to watch) TV now.
14. They(not to eat) now.
15. My mother(not to work) now.
16. You (to work) now?
17. He (to play) now?
18. They (to eat) now?
19. Your sister (to rest) now?
20. What you (to do) now?

4. A man is phoning the police. Put the verbs in brackets into the present simple or the present continuous.

Hello. (be).....that the police? I (ring).....to complain about the noise which (come).....from the flat above me. They (have)a party and they (play).....music - very loudly. The man who (live)..... there (have).....a party every weekend. And every weekend I (ask)..... him to turn the music down but he (not take).....any notice. And they (not leave) until 2 or 3 in the morning. I(not complain).....very often. But tonight the noise is awful and it (keep).....me awake. Oh good, you (send) a police car round. Where I (live).....?Oh,36 Philbeach Gardens.London W8.

5. Put the verbs in brackets into the present simple or the present continuous.

- 1.Jason ...*is not coming*... (not/come) with us this evening.
2. What.....(this sign/mean)?
3. We.....(usually/meet) at the sports centre every Wednesday afternoon.
4. Greg.....(train) for the next Olympic Games.
5. Michael Burns is very rich. He.....
(own) a department store.
- 6.John and Mary.....(play) chess at the moment.
7. Peter(not/usually/have) eggs for breakfast.
8. My lather.....(buy) a newspaper every day.
9. Mr and Mrs Dean.....(not/go) to Mexico tomorrow.
10. '.....(Pierre/speak) English?'
- 'No, but he.....(speak) French.'

6. Put the verbs in brackets into the present simple or the present continuous.

Dear Martin,

How are you and Sally? 1) ...*hope*... (hope) you're well. I 2)..... (write) to give you some good news. I have got a summer job for the holidays!

I 3)(repair) telephone lines for a telephone company.

I 4).....(usually/ride) my bicycle to work because it's only a ten minute ride from home. We 5).....(start) work at 8:30. We

6) (finish) at 4:30 on Mondays to Thursdays, but *at* 2:30 on Fridays, so I 7).....(have) long weekends. I 8).....(work) very hard at the

moment. To tell you the truth, I 9).....(be) a bit nervous because my boss

10).....(leave) /or Scotland on business next week, so I'll be on my own,

Lizzie says I 11)(worry) about it too much. She's probably right!

Please write with your news. Say hello to Sally from me.

Best wishes, Richard

THE PAST INDEFINITE / THE PAST CONTINUOUS

The past indefinite is used:

- for an action which happened at a definite time in the past. The time is stated, already known or implied.

*They **spent** their holidays in Switzerland last winter.*

-When did they go to Switzerland?

- Last winter. (The time is stated.)

*They **had** a great time. (The time is already known.)*

- for actions which happened immediately one after the other in the past.

*First, he **read** the message. Then, he **called** his boss.*

- **to talk about the lives of people who are no longer alive.**

The past continuous is used:

- for an action which was in progress at a stated time in the past. We do not mention when the action started or finished.

*At three o'clock yesterday afternoon, they **were sitting** at an outdoor cafe.*

(We do not know when they got to or when they left the cafe.)

- for an action which was in progress when another action interrupted it. We use the past continuous for the action in progress (longer action) and the past simple for the action which interrupted it (shorter action).

*He **was walking** when he **slipped** on a banana skin.*

- for two or more simultaneous past actions. *I **was cleaning** the windows when the telephone rang.*

<p><i>Marilyn Monroe starred in a number of successful films.</i></p> <p>The past simple is used with the following time expressions: <i>yesterday, last night /week /month/ year/Monday,</i> <i>two days/weeks/months, ago, then, when, in 1992/1845, etc.</i></p>	<p>The past continuous is used with the following time expressions: <i>when, while, as, all day/night/ morning, etc.</i></p>
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- for past habits or states which are now finished. In such cases we can also use the expression *used to*.

People travelled/ used to travel by carriage in those days.

THE PAST INDEFINITE	THE PAST CONTINUOUS
<p>Affirmative</p> <p>I/you/ he/she/it/ +finished (V2) we/they</p>	<p>Affirmative</p> <p>I was he/she/it + was + working you/were/they were</p>
<p>Negative</p> <p>I/you he/she it/we +did not they (didn't) +finish (V1)</p>	<p>Negative</p> <p>I was +working he/she/it + was +not you/were/they were was+not=wasn't were+not=weren't</p>
<p>Interrogative</p> <p>Did I/you +finish? he/she/it (V1) we/they</p>	<p>Interrogative</p> <p>Was I Was + he/she/it +working Were you/were/they</p>

-e+d	baked	consonant+y	Fry+ed=fried
double	stopped	vowel+y	stayed
consonant+			
ed			

SHORT ANSWERS

PAST INDEFINITE		
-Did you go to the theatre yesterday? -Yes, I did./No, I didn't.		
Did you...?	Yes, I /we did.	No, I /we didn't.
Did he/she/it ...?	Yes, he/she/it did.	No, he/she/it didn't.
Did they...?	Yes, they did.	No, they didn't.

SHORT ANSWERS

PAST CONTINUOUS		
Were you sleeping at eleven o'clock last night? - Yes, I was.		
Were you...?	Yes, I was/we were.	No, I was/we weren't.
Was he/she...?	Yes, he/she/it was.	No, he/she/it wasn't.
Were they...?	Yes, they were.	No, they weren't.

1. Write the past simple of the verb in the list.

bake	try
fry	complete
stay	hire
stop	travel
cry	promise
play	destroy

IRREGULAR VERBS

be	was/were	been	ride	rode	ridden
become	became	become	rise	rose	risen
begin	began	begun	say	said	said
blow	blew	blown	see	saw	seen
break	broke	broken	sell	sold	sold

bring	brought	brought	send	sent	sent
build	built	built	sing	sang	sung
buy	bought	bought	sink	sank	sunk
catch	caught	caught	lend	lent	lent
choose	chose	chosen	let	let	let
come	came	come	lose	lost	lost
cut	cut	cut	make	made	made
do	did	done	meet	met	met
drink	drank	drunk	put	put	put
drive	drove	driven	sleep	slept	slept
eat	ate	eaten	speak	spoke	spoken
fall	fell	fallen	spend	spent	spent
feed	fed	fed	spoil	spoilt	spoilt
feel	felt	felt	stand	stood	stood
fight	fought	fought	steal	stole	stolen
find	found	found	stick	stuck	stuck
fly	flew	flown	strike	struck	struck
forget	forgot	forgotten	swim	swam	swum
get	got	got	take	took	taken
give	gave	given	teach	taught	taught
go	went	gone	tell	told	told
grow	grew	grown	think	thought	thought
have	had	had	throw	threw	thrown
hear	heard	heard	understand	understood	understood
hide	hid	hidden	wake	woke	woken
keep	kept	kept	wear	wore	worn
know	knew	known	win	won	won
learn	learnt	learnt	write	wrote	written
leave	left	left			

2. Rewrite the text in Past Indefinite.

On Tuesday I get up at half past six. I go to the bathroom and wash my hands and face and clean my teeth. Then I dress, go to the kitchen and cook breakfast for my family. At half past seven my son gets up and has breakfast. I have breakfast with my son. My son eats a sandwich and drinks a cup of tea. I don't drink tea. I drink coffee. After Breakfast my son leaves home for school. I don't leave home with my son. On Tuesday I don't work in the morning. I work in the afternoon. In the evening I am at home. My husband and my son are at home, too. We rest in the evening. My son watches TV, my husband reads newspapers and I do some work about the house. At about eleven o'clock we go to bed.

3. Complete the extract from an e-mail. Use the past simple of the verbs in brackets.

Last year I (0).....(learn) how to ride a motorbike. I (1).....(buy) an old bike and then I (2)..... (take) some lessons. My brother (3)..... (teach) me. too.
So, this summer, my brother and I (4).....(go) to the south of France on our bikes. We (5).....(see) a lot of different places and (6)..... (meet) some great people.
Every night we (7).....(sleep) outside and in the morning we (8).....(wake up) with the sun. It was fantastic!

4. Complete the sentences. Use the negative form of the verbs.

- 0 Jessica went to the bookshop but she *didn't go* to the newsagent's.
1. Mark brought some orange juice but heany food.
2. We spoke to a lot of people but we.....to Tom.
3. They asked me about my experience but they.....me about my education.
4. You made a cup of coffee for her but you.....one for me!
5. I thought about him a lot but he.....about me.
6. The hotel had a pool but it.....a restaurant.
7. I read the first story but I.....the second one.
8. He sent a postcard to Beth but.....one to Kirsty.

5. Put one of these verbs in each sentence:

hurt teach spend sell throw fall catch buy cost

Example: I was hungry, so Isomething to eat at the store.

1. Tom's father.....him how to drive when he was 17.
2. Don.....down the stairs this morning.and.....his leg.
3. We needed some money, so we.....our car.
4. Ann.....a lot of money yesterday. She.....a dress that\$80. Jim.....the ball to Sue, who.....it.

6. Put the verb into the correct form. Use the simple past.

Example: *I didn't go* (not/go) to work yesterday because I *wasn't* (not/be) well.

1. Tom.....(not/shave) this morning because he.....(not/have) time.
2. We.....(not/eat) anything because we(not/be) hungry.
3. I.....(not/rush) because I.....(not/be) in a hurry.
4. She.....(not/be) interested in the book because she.....(not/understand) it.

7. Put the verbs in brackets into Present Indefinite or Past Indefinite.

1. I(to go) to bed at ten o'clock every day.
2. I..... (to go) to bed at ten o'clock yesterday.
3. My brother..... (to wash) his face every morning.
4. Yesterday he..... (to wash) his face at a quarter past seven.
5. I (not to have) history lessons every day.
6. We (not to rest) yesterday.
7. My brother (not to drink) coffee yesterday.
8. My mother always (to take) a bus to get to work, but yesterday she (not to take) a bus. Yesterday she (to walk) to her office.
9. You (to talk) to the members of your family every day? - Yes, I But yesterday I (not to talk) to them: I (to be) very busy yesterday.
10. You (to come) home at six o'clock yesterday? - - No, I Yesterday I (to come) home from school at half past eight. I (to be) very tired. I (to have) dinner with my family. After dinner I (to be) very thirsty. I (to drink) two cups of tea. Then I (to rest).
11. Your sister (to go) to school every day? - - Yes, she

8. This is what Matthew did yesterday evening.

- | | |
|-----------------------------|----------------------------------|
| 7.15 Left home | 8.15 Came out of pub |
| 7.25 Got to bus stop | 8.25 Arrived at cinema |
| 7.30 Bus came | 10.20 Came out of cinema |
| 7.45 Arrived in city centre | 10.30 Went into pizza restaurant |
| 7.55 Met Andrea | 11.45 Got home |
| 8.00 Went into pub | |

What was Matthew doing, or what were Matthew and Andrea doing, at the following times. Choose verbs from the box.

wait(x2) have watch walk go eat

Example: *At 7:20 he was walking to the bus-stop.*

- 1 At 7.27.....for the bus.
- 2 At 7.40 he.....by bus to the city centre.
- 3 At 7.50 he.....for Andrea.
- 4 At 8.10 they.....a drink in a pub.
- 5 At 9.00 they.....a film.
- 6 At 10.40 they..... a pizza.

9. Complete this newspaper story with verbs in the past indefinite. Choose from these verbs:

**not know lose ring steal make go be (x2) get understand say
take have**

On Tuesday last week Mrs Hilary Fox (1).....her purse while on a shopping trip.

When she (2).....home the telephone (3).....The man at the other end (4).....he (5).....the manager of a local supermarket and he (6).....her purse. She immediately (7).....back to the supermarket. But the manager (8).....anything about her purse. But half an hour later she (9).....the reason -the same thief who (10)..... her purse (11).....the phone call. Then, while she (12).....at the supermarket, he (13).....the opportunity to steal everything In her flat as well as her purse.

10. The mother of a teenage boy is complaining about her son. Complete what she says.

1. He loses a lot of things. Last week he.....his watch and a jacket.
2. He does very little homework. Last night he.....any.
3. He sleeps most of the day Last Sunday morning he.....till midday.
4. He spends all his money on clothes. Last month he.....over \$100.
5. He goes out a lot. Last week he.....out every evening.
6. And he always comes home late. Last Saturday night he.....till 3 a.m.
7. He leaves his room in a terrible mess. Yesterday he.....all his clothes on the floor.
8. He eats a lot. Yesterday he.....a whole loaf of bread when he came home.

11. Rob Howell lived for a year in Spain. Complete the questions for his answers.

1. When.....? -I went in August.
2. Where.....? -I lived in Barcelona.
3.? - Yes. I got a job as an English teacher.
4. How.....? -I found it through a friend.
5. Who.....?-I taught groups of teenagers.
6.?-No. it wasn't well paid.

12. Put the verbs in brackets into the past simple or the past continuous.

1. When I (to ring) up my friend, he (to sleep).
2. When grandfather (to watch) TV, he (to fall) asleep.
3. When my friend (to come) to see me, I (to do) my homework.
4. When I (to go) to the stadium, I (to meet) Kate and Ann.
5. When Nick (to ring) me up yesterday, I (to help) mother.
6. When the children (to walk) through the wood, they (to see) a fox.
7. When I (to come) home, my sister (to wash) the floor.

8. When Mike (to play) in the yard, he (to find) a ball. 9. When I (to draw) yesterday, I (to break) two pencils. 10. When I (to meet) Tom, he (to go) to the shop. 11. When I (to look) out of the window, the children (to play) hide-and-seek. 12. I (to go) to the theatre yesterday. 13. At seven o'clock yesterday I (to go) to the theatre. 14. What you (to do) at 5 o'clock yesterday? -I (to play) the piano. 15. When I (to come) to school, the children (to stand) near the classroom. 16. We (to play) in the yard the whole evening yesterday. 17. When I (to prepare) breakfast in the morning, I (to cut) my finger. 18. Last year I (to go) to the United States. 19. You (to go) to Great Britain last year? -- No, I (to go) to France. 20. What you (to do) yesterday? — I (to translate) a very long article.

13. Put the verb into the correct form: past continuous or simple past.

Example: While Tom *was cooking*, the phone ...*rang*.....(ring).

1. George.....(fall) off the ladder while he.....(paint) the ceiling.
2. Last night I.....(read) in bed when suddenly I.....(hear) a scream.
- 3.....(you/watch) TV when I called you?
4. Ann.....(wait) for me when I.....(arrive).
5. I.....(not/drive) very fast when the accident.....(happen).
6. I.....(break) a plate last night. I.....(wash) the dishes when it(slip) out of my hand.
7. Tom.....(take) a picture of me while I.....(not/look).
8. We.....(not/go) out because it.....(rain).
9. What.....(you/do) at this time yesterday?
10. I.....(see) Carol at the party. She.....(wear) a new dress.

14. Put the verbs in brackets into the past simple or the past continuous.

She 1) ...*was lying*... (lie) in bed when she 2)..... (hear) a sudden noise. She 3) (open) her eyes in horror. Someone 4) (open) a downstairs window; they 5)..... (try) to get into her house. She 6)(climb) slowly out of bed and 7).....(creep) to the door. She 8).....(stand) very still and listening carefully when she 9)..... (see) a light downstairs. It 10) (move) about as if someone 11)..... (hold) a torch and searching for something. She 12).....(know) that they 13).....(look) for her.

THE PRESENT PERFECT

We use the present perfect simple for:

- **actions which happened at an unstated time in the past. The exact time is not mentioned because it is not important. We put more emphasis on the action.**

Kim has bought a new mobile phone. (When did she buy it? We don't mention the exact time because it is not important. What is important is the fact that she's got a new mobile phone.)

- **for actions which started in the past and are still continuing in the present.**

He has been a car salesman since 1990. (He started working as a car salesman in 1990 and he still is a car salesman.)

- **for actions which have recently finished and their results are visible in the present.**

They have done their shopping. (We can see that they have finished their shopping because they're leaving the supermarket and there are bags in their trolley)

- **with today, this morning/afternoon, etc. when these periods of time are not finished at the time of speaking.**

He has made ten pots this morning. (It is still morning so this period of time is not finished.)

Time expressions used with the present perfect simple include:

for, since, already, just, always, recently, ever, how long, yet, lately, never, today, this morning/afternoon/week/month/year, etc.

Affirmative

- **for** e.g. *I have known them for six years.* **since** e.g. *She has been ill since Monday.*
- **already** e.g. *We have already eaten our lunch.*
- **just** e.g. *I have just posted the letter.*
- **always** e.g. *She has always wanted to travel abroad.*
- **recently** e.g. *He has recently published a book.*

Questions

- **ever** e.g. *Have you ever met anybody famous?*
- **how long** e.g. *How long have you lived here?*
- **yet** e.g. *Has Paul left yet?*
- **lately** e.g. *Have you seen any good films lately?*

Negations

- **for** e.g. *I haven't talked to him for days.*
- **since** e.g. *They haven't been abroad since 1990.*
- **yet** e.g. *She hasn't answered my letter yet.*
- **lately** e.g. *I haven't seen John lately.*
- **never** e.g. *They have never worked abroad.*

THE PRESENT PERFECT		
<i>Affirmative</i>		
I	have	
he/she/it	+has	+ visited / (V3)
you/were/they	have	
<i>Negative</i>		
I	have	+visited
he/she/it	+has +not	(V3)
you/were/they	have	
	<i>have+not=haven't</i>	
	<i>has+not=hasn't</i>	
<i>Interrogative</i>		
Have	I	
Has	+ he/she/it	+visited/ (V3)
Have	you/were/they	

SHORT ANSWERS

<i>Has she called her parents? Yes, she has.</i>	
Have you/ we/they ...?	Yes, I/ you/ we/they have.
	No, I/ you/ we/they haven't.
Has she/ he /it ...?	Yes, she/ he /it has.
	No, she/ he /it hasn't.

1. Fill in *since* or *for*.

- | | |
|-----------------------------------|----------------------|
| 1 <i>for</i>ten years | 6six months |
| 2I was five | 7lunch-time |
| 38 o'clock | 8we moved |
| 4two hours | to this town |
| 5ages | 9three minutes |

2. You are writing a letter to a friend and giving news about people you both know. Use the words given to make sentences and put the verb into the correct form.

Example: Phil / find a new job Phil has found a new job.

Dear Chris,

Lots of things have happened since I last wrote to you.

1. Fred/go/Brazil Fred.....
2. Jack and Jill / decide / to get married
3. Suzanne / have / a baby
4. Liz / give up / smoking
5. George / pass / his driving test

3. You are asking someone about things she has done in her life. Use the words in parentheses (...) to make your questions.

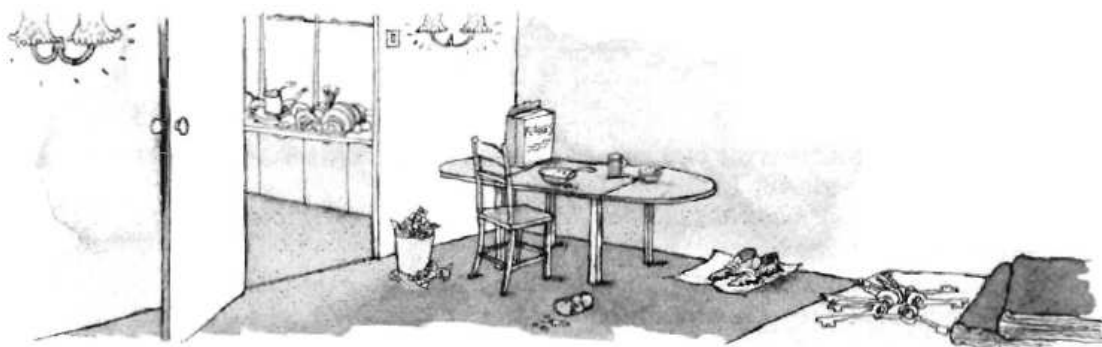
Example: (you ever / be / to China?) Have you ever been to China?

1. (you ever / be / to South America?)
2. (you / read / any English novels?)
3. (you / live / in this town all your life?)
4. (how many times/you/be/in love?)
5. (what's the most beautiful country you / ever / visit?)
6. (you ever / speak / to a famous person?).....

4. Have you ever...? Your game.

<i>see a famous person</i>	<i>climbed the mountain</i>	<i>eat Indian food</i>	<i>drink scotch</i>	<i>play rugby</i>
<i>watch a film in English</i>	<i>fly in the plane</i>	<i>use a microscope</i>	<i>speak to a famous person</i>	<i>write a letter</i>
<i>meet a pop star</i>	<i>buy a present</i>	<i>dye hair</i>	<i>break an arm</i>	<i>play jazz</i>
<i>repair the car</i>	<i>knit a sweater</i>	<i>make a cake</i>	<i>kiss a foreigner</i>	<i>watch TV</i>
<i>see a tiger</i>	<i>drive a car</i>	<i>break your leg</i>	<i>play football</i>	<i>read a poem</i>

5. Look at the picture and write sentences about what the student has or has not done, using the verbs and nouns in the box.




do have clean empty forget switch off break
 glass breakfast keys the washing up
 shoes the lights waste paper basket

1. 4.
- 2..... 5.....
- 3..... 6.....

6. A number of hotel guests are talking to a receptionist. Write the correct form of the verbs in brackets, using the present perfect. Then match the sentences on the left with those on the right.

- | | |
|---------------------------------------|-------------------------------------|
| 1. I (lose) my umbrella | a. Can I have some more? |
| 2. I (use) all the shampoo in my room | b. but I only want to stay for two. |
| 3. I (leave) my key in my room, | c. Have they been handed in? |
| 4. I (put) my glasses down somewhere | d. Can you lend me one? |
| 5. I (pay) for three nights, | e. but it hasn't come. |
| 6. I (forget) my room number | f. Can you tell me what it is? |
| 7. I (have) a headache all day | g. so now I can't get in. |
| 8. I (ring) for a taxi | h. Have you got an aspirin? |
| 9. I (find) this key, | i. Can you call a doctor? |
| 10. I think I (break) my leg | j. it doesn't belong to me. |

7. BRIGHTON IN THE RAIN (song) YouTube

	
<p>I _____ never _____ to Athens and I _____ never _____ to Rome, I _____ only _____ the Pyramids in picture books at home, I _____ never _____ across the sea or _____ inside a plane, I _____ always _____ my holidays in Brighton in the rain.</p> <p>I _____ never _____ foreign food or _____ in a foreign bar, I _____ never _____ a foreign girl or _____ a foreign car, I _____ never _____ to find my way in a country I don't know, I _____ always _____ just where I am and where I'll never go.</p> <p>I _____ _____ travel books by writers who _____ _____ to Pakistan, I _____ _____ people telling stories of adventures in Iran, I _____ _____ TV documentaries about China and Brazil, But I _____ never _____ abroad myself; it's making me feel ill.</p> <p>I _____ _____ several languages like Hindi and Malay, I _____ _____ lots of useful sentences I _____ never _____ able to say, The furthest place I _____ ever _____ was to the Isle of Man And that was full of tourists from Jamaica and Japan.</p>	<p><i>be</i> <i>drive</i> <i>drink</i> <i>eat</i> <i>go</i> <i>have</i> <i>hear</i> <i>kiss</i> <i>know</i> <i>learn</i> <i>read</i> <i>sail</i> <i>see</i> <i>spend</i> <i>study</i> <i>watch</i></p>

8. Harry's mother will not let him go out this evening until he has done certain things. So far he has done the washing up, he has made his bed, he has finished his homework and he has had a bath. But he has not tidied his room, he has not fed the dog, he has not shaved and he has not found his front door key. His mother is talking to him. Write Harry's replies, using *already* and *yet*.

1. Before you go out. You must make your bed.

-.....

2. Is your room tidy?

- No,

3. You must do the washing up.

-I.....

4. And you must finish your homework.

-I.....

5. I want you to have a bath.

-I.....

6. And what about the dog?

-I.....

7. And you need a shave too.

-I know. I.....

8. Have you got your front door key?

- No. I.....

9. Jessica Dale is having an interview for a new job with a travel company. Write the interviewer's questions, using *ever*.

1 *Have you ever been*abroad?

Yes, I've been to Spain. Italy, the USA and Australia.

2for a travel company?

No, but I've worked as a tourist guide in London.

3German or Spanish?

I've never learnt German, but I learnt Spanish at school.

4seriously ill?

No, I've never been ill for more than a week.

5a computer?

Yes, I use a computer all the time at home.

10. Complete the text, using *already *yet*, *just*, *ever*, *never*, *before*.**

Ryan Briggs is very excited. He's (1).....met a beautiful girl called Lauren. She was at the party he went to last night. He's (2).....had a girlfriend (3)..... Girls (4).....seem to be interested in him. At the party Lauren asked him 'Have you (5).....been out with a girl (6).....?' Ryan told her a lie and said, 'Yes, but I've (7)..... been out with a girl like you.' He's (8).....phoned her three times today. but he hasn't been able to contact her (9).....So he's (10)..... driven round to her house. Lauren has (11).....seen him arrive. She's (12).....decided she doesn't want to see him, but she hasn't decided how to tell him (13).....

THE PAST PERFECT

<p>We use the past perfect simple:</p> <ul style="list-style-type: none"> for an action which happened in the past before another past action. The action which happened earlier in the past is in the past perfect simple, and the action which happened later is in the past simple. <p><i>They had done their homework before they went out to play yesterday afternoon. (=They did their homework first and then they went out to play.)</i></p> <ul style="list-style-type: none"> for an action which happened before a stated time in the past. <p><i>She had watered all the flowers by five o'clock in the afternoon.</i></p> <p><i>(=She had finished watering the flowers before five o'clock.)</i></p>	<ul style="list-style-type: none"> That is, we use the past perfect simple for an action which started and finished in the past, but we use the present perfect simple for an action which started in the past and finished in the present. <p><i>e.g. Jill wasn't at home. She had gone out. (Jill was out then.)</i></p> <p><i>Jill isn't at home. She has gone out. (Jill is out now.)</i></p> <ul style="list-style-type: none"> Time expressions used with the past perfect include before, after, already, just, till/until, when, by, by the time, etc.
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THE PAST PERFECT			
Affirmative			
I/he/she/it you/were/they	had	+	V3(ed)
Negative			
I/he/she/it you/were/they	had +not	+	V3(ed)
	had+not=hadn't		
Interrogative			
Had	+	I he/she/it you/were/they	+ V3 (ed)

SHORT ANSWERS

Has she called her parents? Yes, she has.

Had you/ we/they ...?

Yes, I/ you/ we/they had.

No, I/ you/ we/they hadn't.

Had she/ he /it ...?

Yes, she/ he /it had.

No, she/ he /it hadn't.

1. Match column A with column B to make correct sentences. Which is the first action in each pair?

- | | |
|---------------------------------------|--|
| 1. By the time he reached the airport | a. her husband had forgotten her birthday. |
| 2. Mary was angry because | b. after we had bought the tickets. |
| 3. The bank robbers had escaped | c. the plane had already taken off. |
| 4. We went to the theatre | d. after she had won the prize, |
| 5. The actress gave an interview | e. before the police arrived. |

2. Use the prompts to make sentences, as in the example.

e.g. a) After/When Sue had packed her suitcase, she called a taxi.

b) Sue had packed her suitcase before she called a taxi.

First

Then

- | | |
|----------------------------|-----------------|
| • Sue/pack/her suitcase | call/a taxi |
| • Bob/eat/the meal | pay/the bill |
| • Mary/read/the contract | sign/it |
| • the boys/watch/the match | turn off/the TV |
| • Peter/borrow/some money | buy/a car |

3. Write sentences about what these people had already done or had never done before. Use the Past Perfect, and *already* or *never*.

Last summer Mary won a gold medal for the third time.

She had already won two gold medals.

Last year Ken visited Scotland for the first time.

He had never visited Scotland before that.

1. Last weekend Tom rode a horse for the first time.

He _____ before that.

2. Last summer Jeff ran in a marathon for the sixth time.

He _____ before that.

3. Last week Susan wrote a poem for the first time.

She _____ before that.

4. Last week Ann appeared on TV for the first time.

She _____ before that.

5. Last summer Tony played tennis at Wimbledon for the fifth time.

He _____ before that.

6 Last year Jean wrote her third novel.

She _____ before that.

4. Put the verbs in brackets into the *Past Simple* or *Past Perfect*.

1. When I (to come) home, mother already (to cook) dinner.
2. When father (to return) from work, we already (to do) our homework.
3. When the teacher (to enter) the classroom, the pupils already (to open) their books.
4. Kate (to give) me the book which she (to buy) the day before.
5. Nick (to show) the teacher the picture which he (to draw).
6. The boy (to give) the goats the grass which he (to bring) from the field.
7. Mother (to see) that Nick (not to wash) his hands.
8. The teacher (to understand) that Lena (not to do) her homework.
9. I (to know) that my friend (not yet to come).
10. Tom (to return) from the cinema at five o'clock.
11. Tom (to return) from the cinema by five o'clock.
12. I (to finish) my homework at seven o'clock.
13. I (to finish) my homework by seven o'clock.
14. He (to think) that he (to lose) the money.
15. Ann (to tell) me that she (to see) an interesting film.
16. When I (to wake) up yesterday, father already (to go) to work.
17. Nick (to think) that his father (not yet to come) home.
18. Mary (to tell) us that she (to cook) a good dinner.
19. Yesterday I (to find) the book which I (to lose) in summer.
20. When we (to come) to the station, the train already (to leave).

5. Put the verbs in brackets into the *Past Simple*, *Past Continuous* or *Past Perfect*.

1. By eight o'clock yesterday I (to do) my homework and at eight I (to play) the piano.
2. By six o'clock father (to come) home and at six he (to have) dinner.
3. By nine o'clock yesterday grandmother (to wash) the dishes and at nine she (to watch) TV.
4. When I (to meet) Tom, he (to eat) an ice-cream which he (to buy) at the

corner of the street. 5. When I (to come) home, my sister (to read) a book which she (to bring) from the library. 6. When mother (to come) home, the children (to eat) the soup which she (to cook) in the morning. 7. When I (to ring) up Mike, he still (to learn) the poem which he (to begin) learning at school. 8. When I (to look) out of the window, the children (to play) with a ball which Pete (to bring) from home. 9. By ten o'clock the children (to settle) comfortably on the sofa and at ten they (to watch) a TV film. 10. When father (to come) home, we (to cook) the mushrooms which we (to gather) in the wood. 11. When I (to see) Ann, she (to sort) the flowers which she (to pick) in the field. 12. When I (to come) home yesterday, I (to see) that my little brother (to break) my pen and (to play) with its pieces. 13. When I (to open) the door of the classroom, I (to see) that the teacher already (to come) and the pupils (to write) a dictation.

THE FUTURE INDEFINITE

<p>We use the future indefinite:</p> <ul style="list-style-type: none"> • for future actions which may or may not happen. <i>We'll visit Disney World one day.</i> • for predictions about the future. <i>Life will be better fifty years from now.</i> • for threats or warnings. <i>Stop or I'll shoot.</i> • for promises or on-the-spot decisions. <i>I'll help you with homework.</i> 	<ul style="list-style-type: none"> • with the verbs hope, think, believe, expect, etc. the expressions I'm sure, I'm afraid, etc. and adverbs probably, perhaps, etc. <i>I think he will support me. He will probably go to work.</i> <p>Time expressions used with the future simple Include: <i>tomorrow, the day after tomorrow, next week/ year, tonight, soon, in a week/month/year, etc.</i></p>
---	--

THE FUTURE INDEFINITE		
<i>Affirmative</i>		
I	will ('ll)	
he/she/it		+ V1
+		
you/were/they		
<i>Negative</i>		
I		
he/she/it	will +not	+V1
+	<i>will+not=won't</i>	
you/were/they		

1. What will life be like in the 21st century? Look at the prompts and make sentences using *will* or *won't*, as in the example.

1 People / live longer.	<i>People will live longer.</i>	+
2 Robots / do most of the work.		+
3 People / use electric cars.		--
4 Pollution / disappear.		--
5 People/die of serious diseases.		--
6 Children / stop going to school.		+
7 People / go on holiday to the moon.		+

2. Complete the sentences. Use *will* and the verbs in brackets.

- o The shops*will be* very busy tomorrow. Let's go on Monday. (be)
- 1.I'm nervous about the party. I anybody. (not know)
2. Kirsty those earrings. They're beautiful. (love)
3. We this match without Tom. He's our best player. (not win)
4. That train's always very crowded. You a seat. (not get)
5. Ask Lisa. She you some money. (lend)
6. Rome's a beautiful city. You a great time. (have)

3. Complete the conversations. Use will.

o A: Ben will be twenty next month.

B: No, he **won't**. **He will be** twenty in March.

1. A: I won't remember anything in the exam.

B: Yes, you everything.

2. A: You'll need your sunglasses.

B: No, I my umbrella.

3. A: Beth won't bring any food.

B: Yes, she some salad.

4. A: We'll see her again tomorrow.

B: No, we her on Friday.

5. A: I won't have enough money for a bike.

B: Yes, you J200.

- **Will you ...?**

to ask someone to do something for us (request).

e.g. Will you post these letters for me, please? (= Can you post these letters for me, please?)

- **Shall I ...?**

when we offer to do something for someone else. *e.g. Shall I help you clean your room? (= Do you want me to help you clean your room?)*

- **Shall we ...?**

to make a suggestion. *e.g. Shall we go to the theatre tonight? (= Why don't we go to the theatre tonight?)*

4. Ask questions using the prompts, as in the example.

1. The garden is very untidy. (I / cut / the grass) *Shall I cut the grass?*

2. It's a lovely evening. (we / go for / a walk)

3. I need a hot drink. (I / make / some tea)

4. It's very quiet in here. (I / turn on / the radio)

5. The Smiths are back, (we / visit / them)

6. I've cut my finger. (I / get / a plaster)

5. Replace the words in italics with *Will you, Shall I or Shall we*, as in the example.

1. *Why don't we* spend our holidays in Spain this summer?

Shall we spend our holidays in Spain this summer?

2. *Do you want me to* go to the supermarket for you?

3. *Can you* pick up the children from school for me, please?

4. *Why don't we* listen to that new CD?

5. *Do you want me to* book the tickets for you?

6. *Can you* take my jacket to the dry-cleaner's for me, please?

SHORT ANSWERS

e.g. Will you pay the bills? Yes, I will. / No, I won't.

6. In pairs, ask and answer questions using the prompts below, as in the example.

SA: *Will you have a party on your birthday this year?*

SB: *Yee, I will. / No, I won't.*

1 have a party on your birthday this year?

2 go to university when you finish school?

3 travel abroad if you have enough money?

4 go out with your friends at the weekend?

5 watch TV this evening?

6 study hard for next term's exams?

7 learn how to drive next summer?

6. Jason Donovan - Sealed With A Kiss (1989) [HQ] Youtube

dreams love summer a kiss everywhere a pledge

Though we gotta say goodbye for the

Yes, it's gonna be a cold lonely
summer

Baby, I promise you this

But I'll fill the emptiness

I'll send you all my _____

I'll send you all my _____

Every day in a letter

Every day in a letter

Sealed with _____

Sealed with a kiss

I'll see you in the sunlight
 I'll hear your voice _____
 I'll run to tenderly hold you
 But baby, you won't be there

I don't wanna say goodbye for the
 summer
 Knowing the love we'll miss

So let us make _____

To meet in September
 And seal it with a kiss

Yes, it's gonna be a cold lonely
 summer

But I'll fill the emptiness
 I'll send you all my love
 Every day in a letter
 Sealed with a kiss

WILL/ TO BE GOING TO	
When the speaker is making a prediction (a statement about something she thinks will be true or will occur in the future), either will or be going to is possible.	<ul style="list-style-type: none"> • According to the weather report, it will be cloudy tomorrow. • According to the weather report, it is going to be cloudy tomorrow. • Be careful! You 'll hurt yourself! • Watch out! You 're going to hurt yourself!
When the speaker is expressing a prior plan (something the speaker intends to do in the future because in the past she has made a plan or decision to do it), only be going to is used	<p>A: Why did you buy this paint? B: I'm going to paint my bedroom tomorrow.</p> <ul style="list-style-type: none"> • I talked to Bob yesterday. He is tired of taking the bus to work. He 's going to buy a car. That's what he told me.
<p>To express willingness: use only will</p> <p>The speaker is saying "I am willing; I am happy to get the phone." He is not making a prediction. He has made no prior plan to answer the phone. He is, instead, volunteering to answer the phone and uses will to show his willingness.</p>	<p>A: The phone's ringing. B: I'll get it.</p> <p>A: I don't understand this problem. B: Ask your teacher about it. She'll help you.</p>

TO BE GOING TO

1. Say when you are going to do something.

Example: Have you cleaned the car? (tomorrow) *Not yet. I am going to clean it tomorrow.*

1. Have you called Tom? (after lunch) Not yet. I.....
2. Have you painted your apartment? (soon) Not.....
3. Have you fixed my bicycle? (this afternoon)

2. Write questions with going to.

Example: I've won a lot of money, (what / with it?) *What are you going to do with it?*

1. I'm going to a party tonight, (what / wear?)
.....
2. Tom has just bought a painting, (where / hang it?)
.....
3. I've decided to have a party, (who / invite?)
.....

3. Complete the sentences. Use be going to and the verbs in brackets.

0 I'm going to buy some clothes, but I'm *not going to spend*.... a lot of money.
(not spend)

1. Tom's going to stay in bed on Sunday morning. He.....
early. (not get up)
2. Lucy's going to meet Charlotte tomorrow, but they.....
lunch together, (not have)
3. We're going to stay in a hotel. We.....with our cousins.
(not stay)
4. Jo's going to take her skirt back to the shop. She.....it.
(not keep)
5. I'm going to work with animals. I.....in an office.
(not work)
6. My parents are going to paint the kitchen, but they.....
my bedroom, (not paint)

4. Write questions. Use *be going to*

0 you / phone / her tonight? Are you going to phone her tonight?

1. she / stay / with you on Sunday?
2. your friends / have / a party?
3. we/tell / Ryan about Becky?
4. what / you / do / in the summer?
5. Matt / learn / to drive next year?
6. where / they / stay?
7. you / see / Justin tomorrow?
8. he / move / here in September?

5. Use *will* and/or *be going to* with the verb in parentheses.

EXPRESSING PRIOR PLAN / WILLINGNESS

***Use *be going to* if you think the speaker is expressing a prior plan. If you think she/he has no prior plan, use *will*.**

A: This letter is in French, and I don't speak French. Can you help me?

B: Sure. I ...*will translate* ... (*translate*) it for you.

1. **A:** Do you want to go shopping with me? I ...am going to go (*go*) to the shopping mall downtown.

B: Sure. What time do you want to leave?

2. **A:** Why does he have an eraser in his hand?

B: He..... (*erase*) the board.

3. **A:** Who wants to erase the board?

Are there any volunteers?

B: I(*do*) it!

C: I(*do*) it!

4. **A:** How about getting together for dinner after work?

B: Sounds good. Where?

A: How about Alice's Restaurant or the Gateway Cafe? You decide.

B: Alice's Restaurant. I..... (*meet*) you there around six.

A: Great.

5. **A:** Do you have plans for dinner?

B: Yes. I..... (*meet*) a co-worker for dinner at Alice's Restaurant.
Want to join us?

6. **A:** This light doesn't work. The bulb is probably burned out. Do we have any new light bulbs?

B: I..... (*get*) one for you.

A: Thanks.

7. **A:** I(*enroll*) in the community college next spring.

B: Oh? I didn't know you wanted to go back to school.

A: I need to sharpen my skills so I can get a better job. I
(*take*) a course in programming.

8. **A:** Uh, oh! I've spilled coffee on my shirt!

B: Just a minute. I(*get*) a damp cloth for you.

9. **A:** Janice, do you want to come with us?

B: I can't. I have to study.

A: Oh, c'mon! You can't study all day and all night.

B: All right, I(*go*) with you. I guess I can finish this stuff tomorrow.

10. **A:** I(*sell*) my bicycle. I have to.

B: What? Why? You need your bicycle to get to work.

A: I know. But I need money right now to pay for my baby's doctor and medicine.

I can walk to work.

11. **A:** How do you spell "accustomed"?

B: I'm not sure. I..... (*look*) it up for you.

A: Thanks.

B: Here it is. It has two "c"s but only one "m."

We do not use the future simple after: while, before, until, as soon as, after, if and when. We use the present simple instead.

e.g. *I'll make a phone call while I wait for you. (NOT:... while I will wait for you.)*

"When" can be followed by the future simple if it is used as a question word. e.g. *When will you return?*

I don't know when Helen will be back.

"When" is followed by the present simple if it is used as a time word.

e.g. *Please phone me when you finish work.*

6. Use present simple or the future simple.

1. They ...*will/'ll* go(go) to school when they.....(be) five years old.
2. I.....(call) you before I.....(leave) for Paris.
3. He.....(write) a letter to her every day while he.....(be) at college.
4. We.....(do) our homework when we(get) home.
5. John.....(fix) the tap as soon as he(come) back from work.
6. When..... (you/pack) your suitcase?
7. I.....(not/do) anything until you(be) ready.
8. When(you/phone) me?
9. I promise I.....(buy) you a present when I.....(return) from my holiday.
10. When she.....(pass) her driving test, she.....(buy) a car.

ORAL ACTIVITY

Rob Brown and Molly Gould are opera singers. A reporter has interviewed them about their summer plans. Look at the table and, in pairs, ask and answer questions using the prompts, as in the example.

e.g. SA: Is Rob going to give any concerts in the summer?

SB: Yes, he is. Is Molly going to give any concerts in the summer?

SA: Yes, she is.

	<i>Ron Brown</i>	<i>Molly Gould</i>
give / concerts		
go / to India		
appear / in a TV show		
go on / holiday in August		
take part / in charity events		
sing / at the Queen Mother's birthday celebrations		
make / a record		
sing / in a rock opera		

WRITING ACTIVITY

Look at your notes from the Oral Activity above and complete the newspaper article about Ron Brown and Molly Gould.

Ron Brown and Molly Gould, up-and-coming opera singers, talked to our reporter, Emma Smith, yesterday. She asked them about their future plans, and this is what she found out:

Rob and Molly are going to give concerts in the summer.

Rob.....
.....

ADJECTIVES

ONE-SYLLABLE ADJECTIVES/ TWO SYLLABLE ADJECTIVES		
<i>adjective</i>	<i>comparative</i>	<i>superlative</i>
small	smaller	<i>the</i> smallest
large	larger	<i>the</i> largest
big	bigger	<i>the</i> biggest
happy	happier	<i>the</i> happiest

1. Write the comparative and superlative forms of the following adverbs.

Hot, long, short, clever, silly, great, red, black, white, thin, thick, fat, nice, warm, cold, merry, small, tall, high, weak, strong, heavy, light, green, dry, clean, dirty, wide, deep, brave.

IRREGULAR COMPARATIVES AND SUPERLATIVES		
<i>adjective</i>	<i>comparative</i>	<i>superlative</i>
old	elder <i>older</i>	<i>the</i> eldest <i>the</i> oldest
far	farther	<i>the</i> farthest
good	<i>better</i>	<i>the</i> best
bad	<i>worse</i>	<i>the</i> worst

2. Translate into English.

Старый, старше, самый старый, самый старший, мой старший брат, мой старший друг, дальше, самый дальний, самый длинный, короче, счастливый, счастливее, самый счастливый, самый лучший, самый черный, длиннее, хуже, лучше, теплее, ее лучший друг, ее младший сын, его старший сын.

ADJECTIVES OF THREE OR FOUR SYLLABLES		
<i>adjective</i>	<i>comparative</i>	<i>superlative</i>
interesting	<i>more</i> interesting	<i>the most</i> interesting
beautiful	<i>more</i> beautiful	<i>the most</i> beautiful

3. Complete the sentences. Use the comparative.

0 My brother's..*is taller* .. than me. (tall)

1. Is Sarah.....than you? (young)

2. Pink's a.....colour for a bedroom than orange, (pretty)

3. My sister's got.....hair than me. (dark)

4. Languages are.....than Science, (easy)

5. Their house is.....than our house, (big)

4. Complete the sentences. Use the comparative.

0. These old buildings.. *are more attractive* ..than the modern ones, (attractive)

1. Mountain climbing's.....than skiing, (exciting)

2. My trainers are.....than these shoes, (comfortable)

3. The red dress is.....than the black one. (expensive)

4. Are computers.....than people? (intelligent)

5. This story's.....than that one. (interesting)

6. The second exercise is.....than the first one. (difficult)

7. Sharks are.....than dolphins, (dangerous)

8. Volleyball's.....than basketball at my school, (popular)

5. 🖥️Comparatives , Describing People , Places and Things

<http://www.youtube.com/watch?v=RCcoyhxBSlk>

6. 🖥️Lenka - Everything At Once (Music Video)

YouTube

<http://www.youtube.com/watch?v=Tfy5CBfjZ8s>



As sly as a fox, as strong as an ox
As fast as a hare, as brave as a bear
As free as a bird, as neat as a word
As quite as a mouse, as big as a house

All I wanna be, all I wanna be, oh
All I wanna be is everything

As mean as a wolf, as sharp as a tooth
As deep as a bite, as dark as the night
As sweet as a song, as right as a wrong
As long as a road, as ugly as a toad

As pretty as a picture hanging from a fixture
Strong like a family, strong as I wanna be
Bright as day, as light as play
As hard as nails, as grand as a whale

All I wanna be, oh, all I wanna be, oh
All I wanna be is everything, everything at once
Everything at once, oh, everything at once

As warm as the sun, as silly as fun
As cool as a tree, as scary as the sea
As hot as fire, cold as ice
Sweet as sugar and everything nice
As old as time, as straight as a line
As royal as a queen, as buzzed as a bee
As stealth as a tiger, smooth as a glider
Pure as a melody, pure as I wanna be
All I wanna be, oh, all I wanna be, oh
All I wanna be is everything, everything at once

7. Translate into English.

1. а. Я знаю интересную историю. б. Он знает более интересную историю. в. Она знает самую интересную историю. 2. а. Это длинный путь. б. Это более длинный путь. в. Это самый длинный путь. 3. а. Ее работа очень важна. б. Его работа важнее. в. Моя работа самая важная. 4. а. Это плохая песня. б. Это еще более плохая песня. в. Это самая плохая песня. 5. а. Он хороший инженер. б. Он более хороший инженер. в. Он самый лучший инженер. 6. а. Он принес ей красивый цветок. б. Он принес ей более красивый цветок. в. Он принес ей самый красивый цветок. 7. а. Он рассказал нам о счастливом человек б. Он рассказал нам о более счастливом человеке. в. Он рассказал нам о самом счастливом человеке. 8. Это были самые счастливые дни в ее жизни. 9. Это очень легкая задача. Дайте мне боле трудную задачу. 10. Летом дни длинные, а ночи короткие. 11. 22 июня -- самый длинный день. 12. В июле дни короче. 13. В декабре дни сами 14. Твое платье, конечно, очень красивое но мое платье красивее. 15. Это более теплое пальто.

8. Complete these sentences. Use the comparative of the words in parentheses (...) + **than**.

Example: Her illness was *more serious than*.... we first thought, (serious)

1. Sorry I'm late. It took me.....to get here.....I expected, (long)

2. My toothache is.....it was yesterday, (painful)

3. She looks about 20, but in fact she's much.....she looks, (old)

4. The problem is not so complicated. It's.....you think, (simple)

5. Your English has improved. You speak a lot.....you did when we

last met. (fluently)

6. Health and happiness are.....money, (important)

7. We always go camping when we go on vacation. It's much.....staying in a hotel, (cheap)

8. I like the country. It's.....and.....living in the city, (healthy/peaceful)

9. This exercise is similar, but this time you also need to use **a bit / a little / much / a lot / far**. Use **than** where necessary.

Example: Her illness was *much more serious than* we first thought, (much /serious)

1. It's.....today.....it was yesterday, (a little / warm)

2. You're driving too fast. Can you drive.....? (a bit / slowly)

3. A: Did you enjoy your visit to the museum?

B: Yes, I found it.....I expected, (far / interesting)

4. I prefer this armchair. It's.....the other one. (much / comfortable)
5. You looked depressed this morning, but you look.....now. (a little / happy)
6. This apartment is too small. I need something..... (much / big)
7. It's.....to learn a foreign language in the country where it is spoken, (a lot/easy)

10. Fill in the gaps with the correct form of the adjective.

1. Which is(large): the United States or Canada? 2. What is the name of the..... (big) port in the United States? 3. Kyiv is the(large) city in Ukraine. 4. The London underground is the..... (old) in the world. 5. There is a(great) number of cars and buses in the streets of Kyiv than in any other city of Ukraine. 6. Kharkiv is one of the..... (beautiful) cities in the world. 7. The rivers in America are much (big) than those in England. 8. The island of Great Britain is..... (small) than Greenland. 9. What is the name of the..... (high) mountain in Asia? 10. The English Channel is..... (wide) than the straits of Gibraltar.

- We use **as + adjective + as** to show that people or things are similar in some way. In negative sentences, we use **not as/so... as**. e.g. *Paul is as old as Richard.*

Alison is not as/so clever as Cynthia.

- We use **less + adjective + than** for two people or things. It is the opposite of **more...than**.

e.g. This film is less exciting than the other one saw. (=The other film we saw was more exciting than this one.)

- We use **the least + adjective + of/in** for more than two people or things. It is the opposite of **the most...of/in**.

e.g. The game we played yesterday was the most interesting of all we've played so far.

- We use **comparative + and + comparative** to show that something increases or decreases

e.g. He tried harder and harder until he opened the door.

As time went by, he got more and more impatient.

- We use **the + comparative.., the + comparative** to show that two things change together or that one thing depends on another thing. e.g. *The longer he talked, the more confused they became.*

11. Complete the sentences to make correct statements about the three means of transport: the car, the motorbike, the bicycle, as in the example.

- | | |
|---|--------------------------------------|
| 1. <i>The car</i> is faster than the <i>bicycle</i> . | 9.... is the most dangerous of all. |
| 2.... is slower than ... | 10.... is the cheapest of all. |
| 3.... is the slowest of all. | 11.... is not as convenient as... |
| 4.... is more expensive than ... | 12.... is more comfortable than ... |
| 5.... is as fast as ... | |
| 6.... is not as cheap as... | 13.... is the safest of all. |
| 7.... is not as safe as ... | 14.... is the most expensive of all. |
| 8.... is more dangerous than ... | |

12. Complete the sentences, using one of the adjectives from the list and *comparative* + *and* + *comparative*.

hot, hard, heavy, tired, cold, tall, pretty

- As I ran, my legs got ...*more and more tired*.
- As we lay on the beach, we got.....
- Over the years, the trees grew
- Emma's work is improving because she's studying.....
- While I was walking in the snow, I got....., so I decided to go home.
- As she did her shopping, her bags got.....

13. Complete the sentences using the + comparative, as in the example.

1. The children got noisy. The teacher got angry. *The noisier... the children got, ...the angrier... the teacher got.*

2. We worked hard. We earned lots of money.

..... we worked, money we earned.

3. I pushed the swing high. The little boy laughed a lot.

..... I pushed the swing,the little boy laughed.

4. If you eat lots of chocolate, you'll get fat

.chocolate you eat,.....you'll get.

5. If a car is new, it is valuable.

.....a car is,.....it is.

14. Write sentences with the... the. Choose a half sentence from box A to go with a half sentence from box B.

The earlier we leave, the sooner we'll arrive.

the earlier we leave	the faster you'll learn
the longer he waited	the more you have to pay
the more I got to know him	the sooner we'll arrive
the more you practice your English	the more profit you'll make
the longer the telephone call	the more impatient he became
the more goods you sell	the more I liked him

15. Complete the sentences using as... as.

Examples: I'm very tall, but you are taller. I'm not *as tall as you*.

1. Ann works reasonably hard, but she used to work much harder. Ann doesn't *work as hard as she used to*.....

2. 1. My salary is high, but yours is higher. My salary isn't.....

3. 2. You know a little bit about cars, but I know more. You don't.....

4. 3. I still smoke, but I used to smoke a lot more. I don't.....

5. 4. I still feel tired, but I felt a lot more tired yesterday.

6. I don't.....

7. 5. They've lived here for a long time, but we've lived here longer.

8. They haven't.....

9. 6. I was a little nervous before the interview, but usually I'm a lot more nervous. I wasn't.....
- 10.7. The weather is still unpleasant today, but yesterday it was worse.
- 11.The weather isn't

16. Complete each sentence with two to five words including the word in bold.

1. Lisa is prettier than Clare.

as Clare is ...*not as pretty as*... Lisa.

2. I've never heard such a beautiful song.

the It's.....I have ever heard.

3. Meat isn't as healthy as vegetables.

than Vegetables are.....meat.

4. Betty is 70 years old. Graham is 70 years old, too.

old Betty isGraham.

5. My car is old. Your car is new.

than Your car.....mine.

6. Samantha speaks French better than Josephine.

well Josephine doesn'tSamantha does.

7. I have never worn such a warm sweater.

the It's.....I have ever worn,

8. This necklace costs \$200. That necklace c \$200, too.

expensive This necklace.....that one.

9. Peter is more handsome than Roger.

less Roger is.....Peter,

17. Put the adjectives in brackets into the comparative or superlative form.

Dear Leo,

I'm writing to tell you about my new house. It's 1) ...*the biggest*... (big) house I've ever lived in, but also 2).....(expensive). Still, it's much3).....(nice) than my last house.

Although the garden is a little 4).....(small), the rooms are much 5).....(spacious) and there is much

6).....(little) noise. The area I live in now is 7).....

.....(peaceful) place I've ever lived in. The neighbours are

8).....(quiet) here than anywhere else, and they are

9).....(friendly) people you will ever meet.

There are lots of flowers here, so it's much

10)..... (colourful) than my previous home, and there is a bus stop near my house, so it's

11).....(convenient) than before because I don't have to take my car to work. All in all, I can say that finding this house is 12)..... (good) thing that's ever happened to me! I hope you will visit me here soon.

Love, Helen

NOUN

Nouns can be countable or uncountable.

Countable nouns are nouns which we can count. They have singular and plural forms. *e.g. a key, two keys, three keys* The plural is formed as follows:

<ul style="list-style-type: none">• Most nouns form their plural by adding -s. <i>one book - three books</i>• Nouns ending in -s, -ss, -sh, -ch, -x or -o take -es in the plural. <i>bus - buses, dress - dresses, dish - dishes, peach - peaches, box - boxes, potato - potatoes</i>• But some nouns ending in -o take only -s. <i>radio - radios, piano - pianos, studio - studios, video - videos, kilo - kilos, rhino - rhinos</i>• Nouns ending in a vowel + -y take -s in the plural, <i>toy - toys, boy - boys</i>	<ul style="list-style-type: none">• But nouns ending in a consonant + y drop the -y and take -ies in the plural. <i>cherry - cherries, lady - ladies</i>• Nouns ending in -f or -fe drop the -f or -fe and take -ves in the plural. <i>loaf - loaves, wife - wives</i>• But some nouns ending in -f or -fe take only -s. <i>roof - roofs, giraffe - giraffes, cliff - cliffs</i>
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- Some nouns do not form their plural according to the above rules. They have either a different form or the same form as in the singular. These include:

child - children	man — men	foot — feet
goose - geese	mouse — mice	ox — oxen
tooth - teeth	woman — women	
deer - deer	sheep — sheep	

- Uncountable nouns are nouns which we cannot count. They do not have different plural forms. Uncountable nouns include:

WHOLE GROUPS MADE UP OF SIMILAR ITEMS:

baggage, clothing, equipment, food, fruit, furniture, garbage, hardware, jewelry, junk, luggage, machinery, mail, makeup, money, cash, change, postage, scenery, traffic, etc.

LIQUIDS : *water, coffee, tea, milk, oil, soup, gasoline, blood, etc.*

MANY TYPES OF FOOD: *ice, bread, butter, cheese, meat,*

MATERIALS: *gold, iron, silver, glass, paper, wood, cotton, wool, etc.*

GASES: *steam, air, oxygen, nitrogen, smoke, smog, pollution, etc.*

PARTICLES: *rice, chalk, corn, dirt, dust, flour, grass, hair, pepper, salt, sand, sugar, wheat, etc.*

ABSTRACT NOUNS: *beauty, confidence, courage, education, enjoyment, fun, happiness, health, help, honesty, hospitality, importance, intelligence, justice, knowledge, laughter, luck, music, pride, peace, patience, progress, recreation, significance, sleep, truth, violence, wealth, etc.*

advice, information, news, evidence, proof, etc.

time, space, energy, etc.

homework, work, etc.

grammar, slang, vocabulary, etc.

LANGUAGES: *Arabic, Chinese, English, Spanish, etc.*

FIELDS OF STUDY: *chemistry, engineering, history, literature, mathematics, psychology, etc.*

RECREATION: *baseball, soccer, tennis, chess, bridge, poker, etc.*

ACTNITIES: *driving, studying, swimming, traveling, walking, etc. (and other gerunds)*

NATURAL PHENOMENA: *weather, dew, fog, hail, heat, humidity, lightning, rain, sleet, snow, thunder, wind, darkness, light, sunshine, elecnicity, fire, gravity, etc.*

1. Put the words in italics into the plural, using the words in brackets.

The millionaire industrialist Alexander Crenshaw died last night.

- 1 During his life he had *an American wife*, (two).....
- 2 He had *a child* with each of them, (three).....
- 3 He had *an electronics factory in Scotland*, (two).....
- 4 He owned *a computer company* In Taiwan, (two).....

- 5 He had *a large house* in England, (two).....
- 6 He had *a party* for his staff every year, (two).....
- 7 He employed *a man* and *a woman* to look after his *gorilla*, (three) (two) (six)

2. Complete the sentences with the plural form of the word in brackets.

Sometimes a plural form is not necessary.

Fifteen (1 man).....and their (2 wife).....four single
(3 woman)..... and five (4 child).....two of them (5 baby)
.....were on holiday in the south of Spain. They booked seats on a sight-
seeing tour of the old (6 city).....and (7 church) of
Andalucia. They each paid three (8 thousand) pesetas for the trip.
The trip was a disaster! Two (9 coach).....arrived at the hotel. Neither
was big enough. A third coach arrived and took them up into the (10 mountain)
.....and (11 valley) of the Sierra Nevada. An hour later
this coach ran out of fuel. While they were waiting for help they had a picnic. "We
had a few (12 tomato).....and a few (13 loaf).....
of bread, so we made some (14 tomato sandwich)We also
had a few(15 bottle).....of water." one passenger reported. No help
arrived so all the passengers helped to push the coach for over eight (16 hundred)
..... metres to the nearest petrol station. Another passenger commented,
'The (17 fly).....and (18 mosquito).....were terrible and
several of us had very sore (19 foot).....' Then the driver became ill. A
passenger who was a coach driver in England drove them back to Malaga.
Unfortunately he had never driven on the right before and by the time they got back
they'd had four minor (20 crash), two old (21 lady)
had swallowed their false (22 tooth).....and several (23 person)
.....had been repeatedly sick. All, however, agreed they had had the trip
of their (24 life).....and exchanged (25 address) so they
could go on another coach trip together the following year.

2. Write the correct form of the nouns in parentheses.

1. I met some interesting at the meeting last night. (man)
2. I need some to light the fire. (match)
3. The baby got two new (tooth)
4. The farmer loaded his cart with of fresh vegetables to take to market. His cart was pulled by two (box, ox)
5. Alex saw somerunning across the floor. (mouse)
6. The north side of the island has no..... . There are only steep No one can climb these steep walls of rock. (beach, cliff)
7. If a houseplant is given too much water, its lowerturn yellow. (leaf)
8. Before Marie signed the contract, she talked to two (attorney)
9. New scientific are made every day inthroughout the world. (discovery, laboratory)
10. I caught several in the lake. (fish)
11. On our trip in the mountainous countryside, we saw some....., and (wolf, fox, bear, sheep)
12. When we spoke in the cave, we could hear of our voices. (echo)
13. The music building at the university has 27..... . Students need to sign up for practice times. (piano)
14. Thunder and lightning are of nature. (phenomenon)
15. People get most of their news about the world through the mass..... ¶
that is, through radio, television, the Internet, newspapers, and magazines. (medium)

POSSESSIVE CASE

<p>SINGULAR NOUN</p> <p><i>the girl</i></p> <p><i>Tom</i></p> <p><i>my wife</i></p> <p><i>a lady</i></p> <p><i>Thomas</i></p>	<p>POSSESSIVE FORM</p> <p><i>the girl's</i></p> <p><i>Tom's</i></p> <p><i>my wife's</i></p> <p><i>a lady's</i></p> <p><i>Thomas's</i></p> <p><i>Thomas'</i></p>	<p>To show possession, add an apostrophe (') and -s to a singular noun: <i>The girl's book is on the table.</i></p> <p>If a singular noun ends in -s, there are two possible forms:</p> <p>1. Add an apostrophe and -s: <i>Thomas's book.</i></p> <p>2. Add only an apostrophe: <i>Thomas' book.</i></p>
<p>PLURAL NOUN</p> <p><i>the girl</i></p> <p><i>their wives</i></p> <p><i>the ladies</i></p> <p><i>the men</i></p> <p><i>my children</i></p>	<p>POSSESSIVE FORM</p> <p><i>the girls'</i></p> <p><i>their wives'</i></p> <p><i>the ladies'</i></p> <p><i>the men's</i></p> <p><i>my children's</i></p>	<p>Add only an apostrophe to a plural noun that ends in -s: <i>The girls' books are on the table.</i></p> <p>Add an apostrophe and -s to plural nouns that do not end in -s: <i>The men's books are on the table.</i></p>

1. Complete the sentences with the possessive form of the nouns in parentheses.

1. (*Mrs. Smith*)... *Mrs. Smith's*... husband often gives her flowers.
2. (*boy*) The..... hat is red.
3. (*boys*) The..... hats are red.
4. (*children*) The..... toys are all over the floor.
5. (*child*) I fixed thebicycle.
6. (*baby*) Thetoys are in the crib.
7. (*babies*) The..... toys are in their cribs.

8. (**wives**) Tom and Bob are married. Theirnames
are Cindy and Judy, respectively.
9. (**wife**) That is my..... coat.
10. (**Sally**)..... last name is White.
11. (**Phyllis**)..... last name is Young.
12. (**boss**) That's my office.
13. (**bosses**) Those are my..... offices.
14. (**woman**) This is apurse.
15. (**women**) That store sells..... clothes.
16. (**sister**) Do you know my..... husband?
17. (**sisters**) Do you know myhusbands?
18. (**yesterday**) Did you readnewspaper?
19. (**today**) There are many problems inworld.
20. (**month**) It would cost me asalary to buy that
refrigerator.

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